

Safety tool kit essentials



Safety tool kit essentials



Ensure physical safety in the workplace

- Limit public access to restricted areas.
- Check in all visitors regarding the purpose of their visits.
- Require employees to wear uniforms or name badges so they can be easily identified.
- Empower employees to report what they believe are suspicious persons or activities, without retaliation.
- Recognize attacks may occur outside of the office, such as in the parking lot. Ensure proper lighting, and identify and address potential hiding places for perpetrators.

Recommended resource:

- [Preventing Violence in Health Care Toolkit](#) (American Academy of Family Practice [AAFP])

Create a workplace violence plan

Recommended resources:

- [Model Written Workplace Violence Prevention Plan for General Industry](#) (Cooperative of American Physicians [CAP]). *This template is a customizable Word document.*
- [Guidelines for Preventing Workplace Violence for Healthcare and Social Service Workers](#) (Occupational Safety and Health Administration ([OSHA])

WEBINAR

Key Strategies for Addressing
Violence in the Medical
Practice: [Watch Now](#)

Safety tool kit essentials *(continued)*

Develop policies and procedures

Key components of such a policy should address:

- Behavioral expectations for employees and patients (zero tolerance).
- Code of conduct for employees.
- Event reporting policies (which should be reviewed and updated regularly).
- Terminating a patient-physician relationship.¹
- Preventive measures.²

Conduct employee training for safety

Recommended resources:

- [Incivility in Health Care: Strategies for De-escalating Troubling Encounters](#) (AAFP)
- [Violence Prevention through De-escalation Video](#) (Cybersecurity & Infrastructure Security Agency)
- [How to Prepare for and Survive a Violent Patient Encounter](#) (AAFP)
- [Active Shooter Training](#) (MedStar Health|YouTube)

1 "Terminating a Patient-Physician Relationship." AMA Code of Medical Ethics. Retrieved from <https://code-medical-ethics.ama-assn.org/ethics-opinions/terminating-patient-physician-relationship>.

2 "Preventative Measures." American Academy of Orthopaedic Surgeons. Retrieved from <https://www.aaos.org/quality/practice-management/workplace-violence/preventative-measures/>.

